



Risk assessment form (H&S)

Name of assessor(s)	Annouska Evans	Group / Establishment:	SORLS / SSE
Date	16/01/2020		

What is the workplace / activity / equipment / conditions (delete as appropriate) being assessed:	How was the assessment done? e.g. desktop exercise, site visit, in consultation with employees, managers, safety representatives?	Next review date:
		January 2021
Rifle shooting is held within an enclosed range with one access point and is instructed by someone who has been in-house trained and assessed or by someone who holds the NSRA qualification.	Onsite assessment by centre manager	Mobile reception / nearest landline
		Kilve grounds restroom Mobile signal good

Who could be harmed, and how?	What is already being done to control the risks?	*Risk Rating Severity x Likelihood			What further action is recommended to reduce risks further?	Action by whom?	Date action due	Date action done
		S	L	S x L				
All participants – Slips, trips and falls	<ul style="list-style-type: none"> Safety / activity brief for all participants Walking expected at all times Group to be kept under close supervision and control Ensuring all obstacles are clear from the range with the exception of the shooting tables. 	2	2	4				
All participants – Falling from stool	<ul style="list-style-type: none"> Safety / activity brief for all participants Participants to remain sat down and instructor and staff to monitor this. Group to be kept under close supervision and control Group staff to assist with management of group 	3	2	6				

Who could be harmed, and how?	What is already being done to control the risks?	*Risk Rating Severity x Likelihood			What further action is recommended to reduce risks further?	Action by whom?	Date action due	Date action done
		S	L	S x L				
	waiting for their turn							
All participants – being shot	<ul style="list-style-type: none"> Participants to remain sat down and instructor and staff to monitor this. Group to be kept under close supervision and control Rifles to remain pointed at targets Ammunition only issued in small quantities Instructor to clear rifles before anyone goes to targets Once shooters are finished open breech but have rifles uncharged if anyone is in front of them. Instructor to keep ammunition on their person at all times 	5	1	5				
All participants – Ricochet ammunition	<ul style="list-style-type: none"> Goggles must be worn by all throughout the session. Ensure that backboards of targets are in serviceable order – check at start of session. Ensure catch trays have been emptied – check at start of session. 	2	2	4				
All participants – Poor behaviour	<ul style="list-style-type: none"> Clear safety brief at beginning of session with expectations made clear to participants. Constant monitoring and reminding of group by lead instructor. Brief group staff on their role in supporting with managing behaviour. Reiteration of rules from safety briefing Early intervention by instructor in any poor behaviour. Abandonment of session should lead instructor deem it unsafe to continue due to poor behaviour. 	3	2	6				

* [Click here](#) for guidance in calculating Risk Rating. Rate the **severity** of the potential harm (between 1-5, where 5 is fatal) and the **likelihood** of the harm occurring (again 1-5 where 5 is very likely). Guidance is at [HS 004](#).

Please now pass this assessment to your manager for approval

Name of assessor's manager:	Kirsty Darlington	Date:		Manager's comments	
Signature:					