



Risk assessment form (H&S)

Name of assessor(s)	Carly Kew	Group / Establishment:	Great Wood / SSE
Date	January 2019		

What is the workplace / activity / equipment / conditions (delete as appropriate) being assessed	How was the assessment done? e.g. desktop exercise, site visit, in consultation with employees, managers, safety representatives?	Next review date:
		January 2020
Night Line – This activity takes place through the stream and the woods within the grounds of Great Wood Camp. There is a rope to guide participants through the course with obstacles along the way. All of this is done with participants blind folded, if they wish. Self-confidence and team work are the main focus for this activity.	Site tour, in consultation and agreement with instructors and GWT	Mobile reception / nearest landline
		Poor-varied Main office

Who could be harmed, and how?	What is already being done to control the risks?	*Risk Rating Severity x Likelihood			What further action is recommended to reduce risks further?	Action by whom?	Date action due	Date action done
		S	L	S x L				
Instructors & participants Slips, trips & falls	<ul style="list-style-type: none"> Footwear appropriate for activity, wellies Participants are blind folded, therefore slow movement is encouraged 	4	1	4				
Instructors & participants Panic / fear of being blindfolded	<ul style="list-style-type: none"> Safety/activity brief given to all participants We operate a challenge by choice manor The group must remain together or in a minimum of pairs, working together. One hand on the rope guide and one hand on their team mate as far as is possible Instructions are given as what to do if they lose contact with their partner 	1	2	2				

Who could be harmed, and how?	What is already being done to control the risks?	*Risk Rating Severity x Likelihood			What further action is recommended to reduce risks further?	Action by whom?	Date action due	Date action done
		S	L	S x L				
Instructors & participants Bumping into objects/elements	<ul style="list-style-type: none"> Participants to wear helmets, correctly fitted by instructor Each participant can choose to be a leader or not. Everyone is inducted in that role at the start. It is explained about giving good clear instructions to the team 	2	2	4				
Instructors & participants Contamination	<ul style="list-style-type: none"> All participants briefed not to pick up faecal matter/fungi Constant reminders throughout session Thorough course checks before activity commences All participants to wash hands after activity 	2	1	2				
Instructors & participants Getting lost/ going with an unknown adult	<ul style="list-style-type: none"> Safety/activity brief given to all participants Regular head counts throughout session Clear boundaries set and explained to all participants Visiting staff to assist with constant monitoring of participants during activity session 	2	1	2				
Instructors & participants Public right of way through Great Wood Camp	<ul style="list-style-type: none"> Safety brief for all Expect public to stay to allocated path, not to roam around camp (gate to gate) Instructors/visiting staff to be aware or made aware of any persons using footpath 	2	1	2				

* [Click here](#) for guidance in calculating Risk Rating. Rate the **severity** of the potential harm (between 1-5, where 5 is fatal) and the **likelihood** of the harm occurring (again 1-5 where 5 is very likely). Guidance is at [HS 004](#).

Please now pass this assessment to your manager for approval				
Name of assessor's manager:	Daniel Moncrieff	Date:	01.02.2019	Manager's comments
Signature:				