



# Risk assessment form (H&S)

<b>Name of assessor(s)</b>	Tom Darlington Pete Goldsmith	<b>Group / Establishment:</b>	SSE SORLS Charterhouse Centre
<b>Date Review Date</b>	February 2019 Annually		

<b>Venue Description</b>	<b>How was the assessment done?</b>	<b>Mobile Phone Signal</b>
		Varied around Charterhouse
<b>Hill walking on the Mendips</b> This includes all led walking routes with groups, including night walks.	Completed by the Centre Manager in consultation with other staff and Pete Goldsmith our Technical Advisor. Knowledge and experience of this terrain	<b>Nearest Landline</b>
		Cheddar – Various


Person Affected	Hazard(s) Identified	Existing Controls?	Risk Rating * Severity x Likelihood			What further action is recommended?	Action by whom?	Date action due	Date action done
			S	L	S x L				
Participants and visiting staff Instructor	Group getting lost	Activity run in accordance with standard operating procedures (SOPs) and activity notes Instructor training/ competency/ knowledge of the area Maps taken with group Route selection appropriate Vigilance of instructor/s	4	1	4				

Person Affected	Hazard(s) Identified	Existing Controls?	Risk Rating * Severity x Likelihood			What further action is recommended?	Action by whom?	Date action due	Date action done
			S	L	S x L				
Participants and visiting staff Instructor	Wildlife – Ticks/ Adders/ Dogs/ Cows/ Bulls	<p>Activity run in accordance with standard operating procedures (SOPs) and activity notes</p> <p>Safety/Activity briefing for all participants, and constant monitoring throughout the session</p> <p><b>Cows/ bulls/ adders</b></p> <ul style="list-style-type: none"> <li>Find alternative route if necessary, inform group how you want them to behave when dealing with any encounters</li> <li>Instructor positioning</li> </ul> <p><b>Dogs/ snakes</b></p> <ul style="list-style-type: none"> <li>Do not touch</li> </ul> <p><b>Ticks</b></p> <ul style="list-style-type: none"> <li>Participants advised to wear long sleeves/trousers</li> <li>Participants made aware to check for ticks on return to the centre</li> <li>Leaflets on ticks displayed around the centre to raise awareness</li> </ul>	4	2	8				

Person Affected	Hazard(s) Identified	Existing Controls?	Risk Rating * Severity x Likelihood			What further action is recommended?	Action by whom?	Date action due	Date action done
			S	L	S x L				
Participants and visiting staff Instructor	Slips, trips and falls	<p>Activity run in accordance with standard operating procedures (SOPs) and activity notes</p> <p>Safety/Activity briefing for all participants, and constant monitoring throughout the session</p> <p>Potential hazards pointed out in advance</p> <p>Vigilance of instructors in watching out for hazards or hazardous behaviour</p> <p>Participants to wear suitable footwear</p> <p>Instructor to adopt a position of greatest use (POGU) strategy in high risk areas</p> <p>Utilise visiting staff to maintain high standards of group control</p> <p>Group to be briefed on techniques for walking on challenging terrain</p>	3	2	6				
Participants and visiting staff Instructor	Biohazards (animal/human waste, mud, rubbish etc)	<p>Activity run in accordance with standard operating procedures (SOPs) and activity notes</p> <p>Safety/Activity briefing for all participants, and constant monitoring throughout the session</p> <p>Instructor vigilance</p> <p>Group to wash hands on return to the centre or when possible</p>	2	2	4				

Person Affected	Hazard(s) Identified	Existing Controls?	Risk Rating * Severity x Likelihood			What further action is recommended?	Action by whom?	Date action due	Date action done
			S	L	S x L				
Participants and visiting staff Instructor	Separation from group	<p>Activity run in accordance with standard operating procedures (SOPs) and activity notes</p> <p>Safety/Activity briefing for all participants, and constant monitoring throughout the session</p> <p>Vigilance of instructor/s</p> <p>Regular head counts</p> <p>Walking speed should be appropriate</p> <p>Torches if needed</p> <p>Hi visibility jackets available if needed</p> <p>Management of group, utilizing visiting staff/ other instructors</p> <p>Instructor to be in a position to manage the group</p>	4	1	4				
Participants and visiting staff Instructor	Weather	<p>Activity run in accordance with standard operating procedures (SOPs) and activity notes</p> <p>Safety/Activity briefing for all participants, and constant monitoring throughout the session</p> <p>Instructor to check weather before the activity and make sure everyone is suitably dressed</p> <p>Session abandoned/ picked up if concerned</p> <p>Vigilance of instructor/s</p> <p>Watch out for signs of dehydration/hypothermia etc</p>	2	3	6				

**Assessor's Signature – Where a review takes place resulting in no changes to the assessment and risk rating this form can be re-signed, dated, any relevant comments made and a note added for the next review date.**

<b>Print</b>	T Darlington	<b>Date</b>	20/3/19	<b>Comments</b>	
<b>Sign</b>					
<b>Print</b>	P Goldsmith	<b>Date</b>		<b>Comments</b>	
<b>Sign</b>					