



# Risk assessment form (H&S)

<b>Name of assessor(s)</b>	Tom Tier & Ian Constable (NRSA)	<b>Group / Establishment:</b>	SORLS / SSE
<b>Date</b>	02/04/2019		

<b>What is the workplace / activity / equipment / conditions (delete as appropriate) being assessed:</b>	<b>How was the assessment done?</b> e.g. desktop exercise, site visit, in consultation with employees, managers, safety representatives?	<b>Next review date:</b>
		January 2020
Rifle shooting is held within an enclosed range with one access point and is instructed by someone who has been in-house trained and assessed or by someone who holds the NSRA qualification.	Onsite assessment by centre manager	<b>Mobile reception / nearest landline</b>
		Kilve grounds restroom Mobile signal good

Who could be harmed, and how?	What is already being done to control the risks?	*Risk Rating Severity x Likelihood			What further action is recommended to reduce risks further?	Action by whom?	Date action due	Date action done
		S	L	S x L				
<b>All participants</b> – Slips, trips and falls	<ul style="list-style-type: none"> <li>Safety / activity brief for all participants</li> <li>Walking expected at all times</li> <li>Group to be kept under close supervision and control</li> <li>Ensuring all obstacles are clear from the range with the exception of the shooting tables.</li> </ul>	2	2	4				
<b>All participants</b> – Falling from stool	<ul style="list-style-type: none"> <li>Safety / activity brief for all participants</li> <li>Participants to remain sat down and instructor and staff to monitor this.</li> <li>Group to be kept under close supervision and control</li> <li>Group staff to assist with management of group</li> </ul>	3	2	6				

Who could be harmed, and how?	What is already being done to control the risks?	*Risk Rating Severity x Likelihood			What further action is recommended to reduce risks further?	Action by whom?	Date action due	Date action done
		S	L	S x L				
	waiting for their turn							
<b>All participants – being shot</b>	<ul style="list-style-type: none"> <li>Participants to remain sat down and instructor and staff to monitor this.</li> <li>Group to be kept under close supervision and control</li> <li>Rifles to remain pointed at targets</li> <li>Ammunition only issued in small quantities</li> <li>Instructor to clear rifles before anyone goes to targets</li> <li>Once shooters are finished open breech but have rifles uncharged if anyone is in front of them.</li> </ul>	4	2	8				
<b>All participants – Ricochet ammunition</b>	<ul style="list-style-type: none"> <li>Goggles must be worn by all throughout the session.</li> <li>Ensure that backboards of targets are more board than hole – check at start of session.</li> <li>Ensure catch trays have been emptied – check at start of session.</li> </ul>	2	2	4				
<b>All participants – Poor behaviour</b>	<ul style="list-style-type: none"> <li>Clear safety brief at beginning of session with expectations made clear to participants.</li> <li>Constant monitoring and reminding of group by lead instructor.</li> <li>Brief group staff on their role in supporting with managing behaviour.</li> <li>Reiteration of rules from safety briefing</li> <li>Early intervention by instructor in any poor behaviour.</li> <li>Abandonment of session should lead instructor deem it unsafe to continue due to poor behaviour.</li> </ul>	3	2	6				

\* [Click here](#) for guidance in calculating Risk Rating. Rate the **severity** of the potential harm (between 1-5, where 5 is fatal) and the **likelihood** of the harm occurring (again 1-5 where 5 is very likely). Guidance is at [HS 004](#).

Please now pass this assessment to your manager for approval				
<b>Name of assessor's manager:</b>	Kirsty Darlington	<b>Date:</b>	02/04/2019	<b>Manager's comments</b>
<b>Signature:</b>				