



Risk assessment form (H&S)

Name of assessor(s)	Tom Darlington	Group / Establishment:	SSE
Date Review Date	February 2019 Annually		SORLS Charterhouse Centre

Venue Description	How was the assessment done?	Mobile Phone Signal
		Poor
Orienteering activities – Around the centre and Blackmoor Nature Reserve Blackmoor Nature Reserve car park ST 50537 55668	Completed by the Centre Manager in consultation with other staff, utilizing their knowledge and experience of this terrain. Site visit	Nearest Landline
		Charterhouse

Person Affected	Hazard(s) Identified	Existing Controls?	Risk Rating * Severity x Likelihood			What further action is recommended?	Action by whom?	Date action due	Date action done
			S	L	S x L				
Participants and visiting staff Instructor	Slips, trips and falls	Safety/Activity briefing for all participants, and constant monitoring throughout the session Potential hazards pointed out in advance Vigilance of instructors in watching out for hazards or hazardous behaviour Participants to wear suitable footwear Instructor to adopt a position of greatest use (POGU) strategy in high risk areas Walk over gruffy ground and be careful where you put your feet as the ground is very uneven Utilise visiting staff to maintain high standards of group control	3	2	6				

Person Affected	Hazard(s) Identified	Existing Controls?	Risk Rating * Severity x Likelihood			What further action is recommended?	Action by whom?	Date action due	Date action done
			S	L	S x L				
Participants	Separation from group	<p>Safety/Activity briefing for all participants, and constant monitoring throughout the session</p> <p>Vigilance of instructor/s</p> <p>Head counts when possible</p> <p>Torches if needed</p> <p>Team size to be appropriate to group ability/age</p> <p>Staff to be positioned so as they can oversee large areas and are visible</p> <p>School staff to go with groups where it is thought this may be a problem</p> <p>Instructions on what to do if separated from group</p> <p>Maps given to teams</p>	3	2	6				

Person Affected	Hazard(s) Identified	Existing Controls?	Risk Rating * Severity x Likelihood			What further action is recommended?	Action by whom?	Date action due	Date action done
			S	L	S x L				
Group	Group getting lost or unaccounted for	<p>Safety/Activity briefing for all participants, and constant monitoring throughout the session</p> <p>Vigilance of instructor/s</p> <p>Head counts when possible</p> <p>Boundaries defined</p> <p>Staff to be positioned so as they can oversee large areas and are visible</p> <p>Clear signal explained to end the session and where to meet</p> <p>Instructions on what to do if lost</p> <p>School staff to go with groups where it is thought this may be a problem</p> <p>Maps given to teams and tested if appropriate</p> <p>Centre manager informed if a group is missing for more than 30 minutes</p>	3	1	3				
Participants	Falling in the water	<p>Safety/Activity briefing for all participants, and constant monitoring throughout the session</p> <p>Briefed not to play near or go in the water</p> <p>Vigilance of instructor/s</p> <p>Staff to supervise areas that could be a risk. This will depend on weather conditions/ ability of group</p>	3	1	3				

Person Affected	Hazard(s) Identified	Existing Controls?	Risk Rating * Severity x Likelihood			What further action is recommended?	Action by whom?	Date action due	Date action done
			S	L	S x L				
Participants and visiting staff Instructor	Extreme weather Too hot, too wet, cold or windy	Safety/Activity briefing for all participants, and constant monitoring throughout the session Group to be appropriately dressed for the conditions Instructor to watch for signs of dehydration / hypothermia Forecast checked before the activity if concerned. Adjustments to course made i.e. stay out of woods if concerned about wind. End session early if the weather is a concern	3	2	6				
Participants and visiting staff Instructor	Stranger danger Abduction, unpleasant or inappropriate behaviour	Safety/Activity briefing for all participants, and constant monitoring throughout the session Staff to be positioned so as they can oversee large areas and are visible Children briefed that they must stay together Find a member of staff if concerned	2	1	2				

Assessor's Signature – Where a review takes place resulting in no changes to the assessment and risk rating this form can be re-signed, dated, any relevant comments made and a note added for the next review date.

Print	T DARLINGTON	Date	20/3/19	Comments	
Sign					